

**POLICY 5.10**  
**SNOW AND ICE CONTROL**

**1.00 PURPOSE**

- 1.01 This policy establishes and maintains uniform definitions and procedures concerning snow and ice control operations by the City of Lakeville.

**2.00 OBJECTIVE**

- 1.02 It is the goal of the City's Public Works Department to maintain city roadways during the snow and ice season in order to assure delivery of emergency services and provide access to the motoring public.

**3.00 PROCEDURE**

- 3.01 The Public Works Director, Streets Superintendent or his/her designated representative will determine when to begin snow and ice control operations.
- 3.02 Every year the Public Works Department prepares snow removal and ice control route maps. These maps are carried in all vehicles and equipment associated with snow removal and ice control and are not altered except for public safety emergencies.
- 3.03 Any snow, freezing rain, sleet or wind conditions contributing to drifting may require operations to begin, depending on their effects to city roadways.
- 3.04 Mainline plowing operations will occur upon the accumulation of approximately two or more inches of snow.
- 3.05 Cul-de-sacs will be plowed to the center whenever possible with the intention of bulk snow storage in the center of the cul-de-sac. The Streets Superintendent or his/her designee will define exceptions after identifying a special need or circumstance.
- 3.06 Applications of salt or other deicing chemicals will occur as a secondary effort following snow plowing, except for major intersections or critical areas where needed.
- 3.07 Removal of snow from bridge shoulders, medians, and intersections may occur at some time after snow and ice control operations are complete. Normally, these efforts will occur during regular work hours.
- 3.08 All plow routes will be checked and re-plowed as needed during the next regular work days following mainline plowing efforts.
- 3.09 Additional plowing, scraping, and/or application of deicing materials will occur as determined by the Public Works Director, the Streets Superintendent, or his/her designee. Whenever possible, these additional operations will continue during normal work shifts.
- 3.10 Snow plowing and ice control on county roads is the responsibility of the Dakota County Highway Department. State highways are the responsibility of the Minnesota Department of Transportation.

- 3.11 During extraordinary snow and ice events, additional personnel and equipment may be utilized to supplement normal mainline and cul-de-sac operations. During periods of extended continuous snowfall or freezing rain, operations may be focused on primary transportation routes and emergency service delivery locations and may be performed on a limited scale.
- 3.12 Snow removal and/or ice control operations will be coordinated with police and fire operations to accommodate emergencies. In the event a winter weather emergency is declared, the City Council approved Emergency Operation Plan will take precedence over this policy.
- 3.13 The city has classified city streets based on street function, traffic volume, and importance to the welfare of the community. Accordingly, snowplow routing is designed to provide the maximum possible coverage to higher volume safety sensitive areas first.
- 3.14 On-street parking is not allowed between November 1 and April 1 between 2:00 a.m. and 6:00 a.m. or when two or more inch snowfall accumulation is forecast by the National Weather Service until streets have been cleared per City Code, Title 6, Chapter 1, Paragraph 6-1-1-3B.
- 3.15 Safety of personnel and the public will always be a priority in snow removal and ice control operations.

#### **4.00 BOULEVARD CONSIDERATIONS**

- 4.01 Snow and ice is stored on the public boulevard area adjacent to the street (normally 7 to 13 feet behind the curb). Any object that could hamper or be damaged by snow removal operations should be removed from this area. Trash awaiting pick-up should be set in at least eight feet behind the curb line. .
- 4.02 Snow removal near mailboxes is completed by the city as safely as possible to not damage the mailbox. It is the mailbox owner's responsibility to remove any excess snow to allow for mail delivery.
- 4.03 Most of the mainline plowing vehicles are equipped with a front plow and side wing for two-pass plowing of most residential streets. Plows are angled to the right for plowing from the centerline of the street toward the curb. For this reason, a certain amount of snow will be deposited in driveways and on the boulevards. The city does not plow private streets, accesses or driveways.
- 4.04. The city will maintain pedestrian sidewalks and trails in the city as depicted on the pedestrian sidewalk/trail snow removal route maps, All other sidewalks are the responsibility of the owners and/or occupants.
- 4.05 The city will repair turf damage on boulevards which was the direct result of plowing beyond the back of the curb. All other damage within the public right-of-way is the property owner's responsibility (i.e. shrubs, bushes, rock, trees, irrigation systems, invisible pet fences, etc.)

#### **5.00 Mailbox replacement policy**

- 5.01 Criteria for replacement of mailbox  
Only mailboxes hit by a snowplow will be the responsibility of the city to replace or reimburse.

At the mailbox owners request, the city will replace the mailbox with a standard size non-decorative mailbox and replace the support post as necessary with a minimum of 4"x4", decay resistant wood support post both installed by the city.

If the homeowner would like to replace their mailbox and post, the city will reimburse the homeowner in accordance with the city's approved fee schedule. Any person receiving the reimbursement is responsible for replacement or repairs within six months.

5.02 Homeowner's responsibility

The city will not be responsible for repairs to any mail boxes, posts, or paper delivery boxes that are not constructed, installed or maintained per specifications.