

POLICY 5.05 POTHOLE REPAIR

1.00 Introduction

1.01 The City of Lakeville, Minnesota finds that it is in the best interest of the City to do the maintenance of its streets. An important part of street maintenance is the repair of potholes. The City will repair potholes in a safe and cost effective manner, keeping in mind safety, budget, personnel and environmental concerns. The City will use City staff, equipment and/or private contractors to provide this service. Pothole repair is part of the City's overall pavement management program.

2.00 Application

2.01 This policy applies to City streets. It does not apply to other governmental unit's roads and private roads that go through the City unless there is a specific agreement between the City and that other governmental unit or private entity.

3.00 Maintenance of potholes

3.01 The Streets Superintendent or his/her designated employee will decide when to conduct pothole repairs.

1. Standard Repair

Streets staff will be assigned an area to inspect. They will repair any potholes they find in that area. Each street will be inspected. The timing for the repairs will also be based upon weather conditions and available resources.

2. Response to Complaint or Accident

Streets staff will be sent out to inspect any street when the City receives a complaint or notice.

4.00 Criteria for a pothole

4.01 Not every imperfection in a street surface is necessarily considered to be a pothole in immediate need of repair. The general criteria for repair will be a pothole that is 2 inches or more deep and over 8 inches in diameter. The Streets Superintendent or his/her designated employee will have discretion to decide if a pavement distress is a pothole in need of repair.

5.00 Pothole repair

5.01 Potholes will be repaired temporarily during cold weather with cold asphalt mix or other means. The repairs will be limited to those determined to be hazardous for motor vehicles. In warmer weather and when hot asphalt mix is available, potholes will be filled with the hot asphalt or other means for a more permanent repair.

6.00 Priorities and Schedule for which Streets' Potholes will be repaired

6.01 The City has classified City streets based on the street function, traffic volume, and importance to the welfare of the community. The City will repair those streets first that are high volume and high speed routes that connect major sections of the City and provide access for emergency fire, police, and medical services. The second priority streets are those streets providing access to schools and commercial businesses. The third priority streets are low volume residential streets.

7.00 Weather Conditions

7.01 Pothole repairs will be conducted only when weather conditions do not limit the ability to perform the work or when such work would not endanger the safety of City staff and equipment. Factors that may delay repairs are cold temperatures, rain, snow, and ice conditions.

8.00 Documentation

8.01 City staff will document all street repairs to potholes that are made under this policy. Records will not necessarily identify each individual pothole, but may show the general location where repairs were made.